

**Regulations on COIMBRA GROUP 3-MINUTE-THESIS–JAGIELLONIAN UNIVERSITY COMPETITION**  
(hereinafter referred to as the Regulations)

**§1**

**GENERAL PROVISIONS**

1. The **COIMBRA GROUP 3-MINUTE-THESIS–JAGIELLONIAN UNIVERSITY®** Competition, hereinafter referred to as the CG 3MT JU Competition, is organized by the Jagiellonian University with its headquarters in Krakow (31-007) at 24 Gołębia Street, with tax identity number (NIP) 6750002236, and Business Registration Number (REGON) 000001270, hereinafter referred to as the Organizer.
2. The Co-organizer of the CG 3MT JU Competition is the Jagiellonian University Doctoral Society, hereinafter referred to as the Jagiellonian University Co-organizer or Doctoral Society.
3. The CG 3MT JU competition is organized as part of the Organizer's participation in the Coimbra Group and is an international event.
4. The academic aspect of the CG 3MT JU Competition is supervised by the CG 3MT JU Committee appointed by Rector of the Jagiellonian University. The Committee consists of selected employees of the Jagiellonian University and the representatives of the Jagiellonian University Doctoral Society.
5. The Jagiellonian University is the headquarters of the CG 3MT JU Committee.
6. All organizational information related to the organization of the CG 3MT JU Competition will be posted on the website: [www.3mt.coimbragroup.uj.edu.pl](http://www.3mt.coimbragroup.uj.edu.pl), hereinafter referred to as the CG 3MT JU Competition Website.

**§2**

**OBJECTIVES AND THE SUBJECT OF THE CG 3MT JU COMPETITION**

1. The aim of the CG 3MT JU Competition is to enable Doctoral students of the Jagiellonian University to present the results of their research as per the principles set out in the Regulations.
2. The subject of the CG 3MT JU Competition is selecting the best, three-minute, oral presentation in English on the research work conducted by the Participant of the CG 3MT JU Competition as part of the research plan carried out during Doctoral studies or at Doctoral Schools at the Jagiellonian University.

**§3**

**TERMS OF PARTICIPATION IN THE CG 3MT JU COMPETITION**

1. The CG 3MT JU Competition is open to Doctoral students at the Jagiellonian University who:
  - a) are the authors or co-authors of research and its results, which form the basis for the preparation of the presentation referred to in § 2 par. 2,
  - b) submit a properly completed Application Form by the deadline specified in the Competition Schedule CG

3MT JU containing the following data: name, surname, year of study or name of the Doctoral School of the Jagiellonian University, the title of the presentation, the field of science and the scientific discipline to which the research works relate,

c) agree to the processing of their personal data by the Organizer in accordance with EU Regulation 2016/679 of the European Parliament and of the Council of 27 April 2016 and in accordance with the Act of 10 May 2018 on the protection of personal data (Journal of Laws of 2018 year item 1000) to the extent related to conducting the CG 3MT JU Competition and selection of winners as well as promoting the CG 3MT JU Competition and the activities of the Organizer and Co-organizer,

d) grant the Organizer and the Co-organizer a free, non-exclusive license to use the presentation referred to in § 2 para 2, without any restrictions limiting its use with regard to period of time or territory, in any manner for purposes related to the organization and conduct of the CG 3MT JU Competition and selection of winners, as well as the promotion of the CG 3MT JU Competition and the activities of the Organizer and Co-Organizer, which in particular, cover the following fields of use:

- recording the presentation in any form and on any data storage device, its unlimited reproduction using any means,
- transferring the presentation and its reproductions to a computer's memory or recording it on a digital device,
- partial or complete modification through translation into Polish,
- disseminating the presentation and its reproductions for the promotional purposes of the CG 3MT JU Competition and its Organizer and Co-organizer, in particular public display, screening, and above all public display in a way that everyone can have access to them at a place and time chosen by them, and especially by means of the Internet and social media profiles,
- unrestricted use of presentations, their reproductions and studies by the Organizer and Co-Organizer for their own needs and for purposes related to the promotion of the CG 3MT JU Competition and the activities of the Organizer and Co-Organizer,

e) agree to the free use of their image, statements and materials, as well as personal data: name, surname, year of study or name of the Doctoral school of the Jagiellonian University without any restrictions limiting its use with regard to period of time or territory for purposes related to the organization and implementation of the CG 3MT JU Competition and the selection of winners, as well as the promotion of the CG 3MT JU Competition and the activities of the Organizer and Co-organizer in all materials regarding the CG 3MT JU Competition and activities of the Organizer and Co-organizer, available in any form, including via the Internet and social media,

f) agree to abide by the provisions of these Regulations.

2. The number of people who may take part in the qualifying rounds of the CG 3MT JU Competition is not limited unless the information provided on the CG 3MT JU Competition Website provides otherwise. Participation in the CG 3MT JU Competition is free. As part of the CG 3MT JU Competition, the Organizer and Co-organizer will collect the following data from participants:

- a) name and surname,
- b) email address,

- c) telephone number,
- d) year of study or name of Doctoral School of the Jagiellonian University,
- e) the title of the presentation
- f) field of science and scientific discipline to which the research work relates,
- g) visual image,
- h) audio.

5. The Competition:

- a) correspondence address (for delivery of prizes),
- b) a valid tax identification number (NIP or PESEL),
- c) date of birth,
- d) name and address of the relevant tax office,
- e) bank account number (to transfer a cash prize).

6. The Organizer does not refund the costs incurred by the Participant in connection with participation in the CG 3MT JU Competition.

7. The Organizer recommends that all Doctoral students interested in participating in the CG 3MT JU Competition should consult the content and form of the presentation referred to in § 2 par. 2 with persons supervising the research work carried out as part of the research plan with regard to agreeing on information that can be made public.

#### **§4**

#### **PROCESS OF THE CG 3MT JU COMPETITION**

1. The CG 3MT JU competition will be organized in Krakow.
2. The CG 3MT JU competition will be carried out in two stages:
  1. a) Stage I - Qualifying, during which the Jury will select 10 Participants who qualify for the Final of the Competition,
  2. b) Stage II - Final of the Competition, during which the Jury will select the winners of the first, second and third places.
3. Detailed locations and dates of the individual stages of the CG 3MT JU Competition will be provided in the schedule available on the Website.
4. Participants will be able to submit slides for the purposes of the presentation referred to in § 2 par. 2 by e- mail to the Organizer's address provided on the CG 3MT JU Competition Website no later than 7 days before the start date of Stage I and Stage II.
5. The organizer and co-organizer are not liable for not receiving the slides referred to in paragraph. 4, for reasons not attributable to the Organizer or Co-organizer.

#### **§5**

#### **PRESENTATIONS BY PARTICIPANTS OF THE CG 3MT JU COMPETITION**

1. The CG 3MT JU competition consists in presenting to the Jury and the audience a three-minute presentation on the research work conducted by the Participant of the CG 3MT JU Competition as part of the research plan carried out during their Doctoral studies or at Doctoral Schools of the Jagiellonian University.

2. Any Participant in the CG 3MT JU Competition who exceeds the time limit of three minutes will be disqualified.
3. The presentation must be given in English and may not be in the form of a poem, song or a work of dance and movement.
4. Through the entire presentation, the Participant of the CG 3MT JU Competition may display a single, static slide (the slide may not contain animation effects of objects or text), prepared in .ppt or .jpg format, sent to the Organizer in accordance with § 4 para 4.
5. Slides that do not meet the requirements specified in par. 4 will not be displayed, without the Participant of the CG 3MT JU Competition being able to file any claims in case of such an event against the Organizer or Co-organizer.
6. Slides that do not meet the requirements specified in par. 4 will not be displayed, without the Participant of the CG 3MT JU Competition being able to file any claims in case of such an event against the Organizer or Co-organizer.
7. The Participant in the CG 3MT JU Competition must deliver an oral presentation.
8. The countdown of the presentation time begins when the Participant of the CG 3MT JU Competition starts his presentation by movement, gesture or speech.
9. Each presentation is assessed according to the following criteria:

- a) **Comprehension and content**, and
- b) **Engagement and communication**.

These criteria are expressed by the following descriptors and are developed on the basis of criteria recommended in the 3MT® competition.

**a) Comprehension and content:**

- Did the presentation provide an understanding of the background and significance to the research question being addressed, while explaining terminology and avoiding jargon?
- Did the presentation clearly describe the impact and/or results of the research, including conclusions and outcomes?
- Did the presentation follow a clear and logical sequence?
- Was the thesis topic, research significance, results/impact and outcomes communicated in language appropriate to a non-specialist audience?
- Did the presenter spend adequate time on each element of their presentation - or did they elaborate for too long on one aspect or was the presentation rushed?

**b) Engagement and communication:**

- Did the presentation make the audience want to know more?
- Was the presenter careful not to trivialize or generalize their research?
- Did the presenter convey enthusiasm for their research?
- Did the presenter capture and maintain their audience's attention?

- Did the speaker have sufficient stage presence, eye contact and vocal range; maintain a steady pace, and have a confident stance?

- Did the slide enhance the presentation - was it clear, legible, and concise?

11. Participants of the CG 3MT JU Competition will not able to view their score sheet after its completion by the members of the Jury.
12. The decision of the Jury will be final and binding.
13. The CG 3MT JU competition may be recorded, broadcast or retransmitted by the media.

## **§6**

### **SELECTING WINNERS OF THE CG 3MT JU COMPETITION**

1. Winners of the CG 3MT JU Competition will be selected by the Jury.
2. In Stage I of the CG 3MT JU Competition, the Jury will select 10 Participants with the highest number of points to qualify for the Final.
3. In the event that two or more Participants of Stage I CG 3MT JU Competition achieve the same number of points, the vote of the Chairperson of the Jury shall prevail.
4. In Stage II of the CG 3MT JU Competition, the Jury will select 3 Participants with the highest number of points to determine first, second and third places.
5. In the event that two or more Participants of Stage II CG 3MT JU Competition achieve the same number of points, the vote of the Chairperson of the Jury shall prevail.

## **§7**

### **PRIZES IN THE CG 3MT JU COMPETITION**

1. For the winners of the first, second and third places in the CG 3MT JU Competition, the Organizer will award prizes in the form of research trips of up to 1 month to universities selected from among the universities associated in the Coimbra Group, with the winner determining the final length of stay.
2. The winner of the first place in the CG 3MT JU Competition will be nominated to represent the Organizer in the CG 3MT JU Competition held as part of the Coimbra Group, and if they qualify for the final of this competition, the Organizer undertakes to cover the costs of their travel and participation in the Coimbra Group annual conference.
3. A detailed description of prizes will be stated in Annex 1 to these Regulations and published on the website of the CG 3MT JU Competition.
4. Any amendment to Annex 1 does not constitute a change to the content of these Regulations.
5. If the Organizer awards cash prizes, each Participant of the CG 3MT JU Competition who is selected as a prize-winner agrees to a lump sum income tax deduction from their prize money, which the Organizer is obliged to deduct from the prize in such cases as provided for in the relevant provisions of law.
6. If the Organizer awards material prizes, each Participant of the CG 3MT JU Competition undertakes to remit to the Organizer a lump sum income tax, which the Organizer is obliged to deduct from the prize in such cases as provided for in the relevant provisions of law within a period of 7 days from the date of receipt of such information from the Organizer.
7. Winners will receive their prizes during the final of the CG 3MT JU Competition. Prizes will not be sent by post.
8. Prizes are not redeemable for cash.
9. If the winner of the CG 3MT JU Competition fails to collect the prize, the same will be deemed forfeited.

**§8**  
**JURY**

1. The Jury is appointed by the Organizer before each stage of the CG 3MT JU Competition.
2. The Jury for Stage I consists of the following persons:
  - a) 1 person representing the authorities of the Jagiellonian University,
  - b) 1 person representing the Jagiellonian Language Center (JCJ UJ),
  - c) 4 persons appointed by the Directors of Doctoral Schools,
  - d) 1 person representing the Jagiellonian University Doctoral Society.
3. The Jury for Stage II consists of the following persons:
  - a) at least 3 persons representing the authorities of the Jagiellonian University, including one person representing Collegium Medicum,
  - b) 1 person representing the Jagiellonian Language Center (JCJ UJ),
  - c) 1 or 2 persons representing the Jagiellonian University Doctoral Society.
4. The tasks of the Jury include listening to the presentation and awarding points in the two categories referred to in § 5 sec. 9.
5. The Chairperson of the Jury is appointed by the members of the Jury.
6. The decisions of the Jury are taken by a majority of votes.
7. The Jury reserves the right not to award prizes if the presentation does not meet the requirements of the Regulations or the criteria set by the Organizer of the CG 3MT JU Competition.

**§9**  
**RIGHTS OF THE ORGANIZER**

The Organizer reserves the right to publish, free of charge, the presentation of CG 3MT JU Competition Participants on the CG 3MT JU Competition website as well as on other websites and social networking profiles of co-organizers, Partner Universities, partners, honorary and media patrons and sponsors. The Organizer undertakes to respect the copyrights of the Participant of the CG 3MT JU Competition, particularly with respect to marking the presentation with his name and surname.

**§10**  
**GDPR INFORMATION CLAUSE**

According to art. 13 of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and the repealing Directive 95/46 / EC (General Data Protection Regulation, hereinafter "GDPR"), the Organizer informs that:

The administrator of the personal data of Participants of the CG 3MT JU Competition is the Jagiellonian University with headquarters in 24 Gołębia Street, Cracow 31-007, represented by the Rector of the Jagiellonian University;  
The Jagiellonian University has appointed a Data Protection Officer based at room no. 5, Gołębia

street 24, Cracow 31-007, room no. 31. The Officer can be contacted via e-mail: [iod@uj.edu.pl](mailto:iod@uj.edu.pl) or by phone – 126631225;

personal data will be processed by the Organizer and Co-organizer for purposes of participation in the CG 3MT JU Competition pursuant to art. 6 par. 1 lit. b GDPR, personal data will be processed for promotional and advertising purposes of the activities of the Organizer and Co-Organizer specified in these Regulations on the basis of art. 6 par. 1 lit. a GDPR, i.e. consent to data processing;

providing personal data by the Participant of the CG 3MT JU Competition is a condition for the implementation of the contract the subject of which is participation in the CG 3MT JU Competition; personal data of the Participant of the CG 3MT JU Competition will be stored for the duration of the contract and until the expiration of the statute of limitations for claims arising from the contract;

The Participant of the CG 3MT JU Competition has the right to: obtain information about the processing of personal data and rights under the GDPR, access their data and rectify such data, as well as the right to delete personal data from the administrator's database (unless further processing is necessary for the implementation of a legal obligation or to determine, assert or defend claims), and the right to limit processing and/or data transfer, object to processing the data – in cases and under the conditions set out in the GDPR;

to the extent that the Participant's data is processed on the basis of consent, they also have the right to withdraw consent at any time without affecting the lawfulness of the processing that was carried out on the basis of consent before its withdrawal. Withdrawal of consent to the processing of personal data can be sent by e-mail to the following address: [www.doktoranci.uj.edu.pl/cg3mtju](http://www.doktoranci.uj.edu.pl/cg3mtju). The consequence of withdrawing consent to the processing of personal data will be the removal from the list of Participants of the CG 3MT JU Competition.

The Participant of the Competition has the right to lodge a complaint to the President of the Office for Personal Data Protection if they believe that the processing of their personal data violates the provisions of the GDPR.

## **§11 FINAL PROVISIONS**

1. The Organizer has the right to amend the Regulations of the CG 3MT JU Competition subject to the condition that these changes will not infringe upon the acquired rights of the Participants of the CG 3MT JU Competition.
2. Participants of the CG 3MT JU Competition are fully responsible for the truthfulness of the data provided in connection with the CG 3MT JU Competition.
3. The Organizer is not responsible for the consequences of providing false information or data of another person by the Participant of the CG 3MT JU Competition.
4. The Organizer is not responsible for the inability to collect the prize for reasons attributable to the winners of the CG 3MT JU Competition.
5. The Organizer is not responsible for delays or any barriers to communication with Participants of the CG 3MT JU Competition due to reasons beyond their control.
6. The Organizer's liability towards the Participant of the CG 3MT JU Competition is limited to the value of the prize.
7. The Organizer reserves the right to stop or cancel the CG 3MT JU Competition.
8. All disputes arising from the performance of obligations related to this Competition will be settled by the competent court.

9. The rules for conducting the CG 3MT JU Competition are specified only in these Regulations. All the promotional and advertising materials are for information purposes only.
10. The provisions of these Regulations are subject to Polish law. In matters not covered by these Regulations, the provisions of the Civil Code and other laws shall apply.